



## ● EMPLOYMENT OPPORTUNITY ●

The Western Cree Tribal Council is seeking an individual to fill the position of:

### FULL TIME CHIEF EXECUTIVE OFFICER (C.E.O.)

Join a team of professional staff serving Western Cree Tribal Council Member Nations. This employment opportunity will be located at Western Cree Tribal Council Main Office and/or the Grande Prairie Sub-Office. Interested applicants should possess the following skills and qualifications:

- Post-Secondary degree in Business Management, Commerce, Education or relevant education/experience may be considered,
- Proven track record managing staff,
- Ability to develop, implement and maintain multi-faceted budgets in various programs,
- Knowledge of current mandate of Tribal Councils and delivery mechanisms from Indigenous and Northern Affairs Canada,
- Proven Economic Development skills in terms of negotiating, reporting and project management,
- General knowledge of the internal working procedures of First Nations,
- Knowledge of all Federal, Provincial and Municipal Legislation and directives applicable to First Nations.
- Criminal record check, CWIS check and a valid Alberta drivers License are requirements.

**Salary Range:**

Salary to commensurate with qualifications and experience.

**Closing Date:**

June 19, 2017 at 4:00 p.m.

Please submit your cover letter, resume and three references by mail or fax to:

**Western Cree Tribal Council Attention: Bonnie Halabisky**

**Box 2129, Valleyview, AB. T0H 3N0**

**Fax: 780-524-2898**

**Email: [hr.manager@westerncree.ca](mailto:hr.manager@westerncree.ca)**

Western Cree Tribal Council thanks all applicants in advance; however only applicants selected for an interview will be contacted.