



EMPLOYMENT OPPORTUNITY

Community Based Monitoring (CBM)/Guardian Coordinator / Fort McMurray

The Athabasca Chipewyan First Nation is seeking a highly motivated, mature individual with strong leadership and communication skills for the full-time position of **CBM Guardian Coordinator**.

GENERAL RESPONSIBILITIES

- Oversees the collection of environmental sampling on ACFN Traditional territory, including the data collection, data management, analysis and reporting;
- Provides professional applied scientific project outputs and advice on ecological integrity, environmental issues, ecosystem management and Species at Risk, including aquatic components, and historic sites;
- Assists in the development of ACFN specific land use policies, guardian policy, safety policy and regulation;
- Understands and adheres to relevant ACFN policies, community policies and provincial and federal regulations (e.g. sport fishery, commercial fishery, mining exploration, hunting regulations, trapping, pollution, etc.);
- Patrols and monitors ACFN Traditional Territory for violations to ACFN policies and regulation;
- Responds professionally to violations in an appropriate manner by approaching resource users and providing relevant information and/or notifying appropriate enforcement agency (Band Office, RCMP, DFO, Fish and Wildlife, Parks etc.);
- Documents information (including photographs) about violations/infractions and maintain daily records while on patrol using Guardian database and field apps;
- Hires, trains and supervises volunteers and field assistants;
- Contributes as a team member to the overall plans and objectives of the Industry Relations Corporation;
- Contributes and uses the database of Elders & Membership's feedback and interviews for use in validating Athabasca Chipewyan First Nation's concerns and issues;
- Participates in applicable regional initiatives, workshops, conferences and meetings to build expertise and capacity that would enhance the implementation of the ACFN Industry Relations Corporation;
- Contributes to Industry Relations Corporation communication strategies and activities such as news bulletins, membership and Elders meetings and retreats;
- Maintains confidentiality on all matters relating to the affairs of the Industry Relations Corporation; and,
- Performs other duties and responsibilities as necessary in the performance of the position and as assigned by the Executive Director.

QUALIFICATIONS

- Knowledge and understanding of First Nations' needs, issues and concerns;
- Knowledge and understanding of First Nations' issues pertaining to treaty rights in relation to the land;
- Knowledge and understanding of First Nations' culture, communities and their respective organizations;
- Knowledge of the regional environment and awareness of the industry and resource development in the area;
- Knowledge and understanding of the applicable Provincial and Federal Regulations and regulatory processes;
- Ability to incorporate traditional knowledge and Elders participation into the program;
- Excellent / good interpersonal and people management skills;
- Ability to organize, prioritize and manage workloads;
- Exceptional integrity and professionalism;
- Strong research skills;
- Strong analytical skills;
- Strong project coordination/ project management skills;
- Ability to assist other First Nations and Métis Nations with emergency situations and program development/ alignment;
- Exceptional / strong planning, organizational and coordination skills;
- Ability to work independently / with minimal supervision;
- Ability to consistently demonstrate tact, discretion and sound judgment;
- Exceptional / strong oral and written communication skills or equivalent combination;
- Strong cultural sensitivity and understanding;
- Strong computer skills;
- Clean Criminal Records Check;
- Valid Driver's License and own transportation;
- Ability to work flexible hours – weekends and holidays if necessary;
- Ability to travel as required for the position; and

Salary will be dependent on experience and qualifications.

Applications will be accepted until February 9, 2018 @ 3:00pm

Applications may be emailed in confidence to diane.edison@acfn.com.

Applications may also be faxed to 780-791-3632.

We thank all applicants, but only those selected for interviews will be contacted.